

Embassy of Nepal
 Suite 13A.01, Level 13A
 Wisma MCA,163 Jalan Ampang
 50450 Kula Lumpur

Dear Sir/Madam,

LETTER OF UNDERTAKING

I do hereby undertake to recruit following Nepalese workers to work under our outsourcing license no. Dates

Source Country	Nepal
Total No. of workers(Male/female)
Name of Manpower Agency in Nepal	
Age	18 to 40 years
Validity of Employment Contract	Three (3) years
Minimum Basic Wages/ Salary	RM 46per month (RM21.00/8 hrs per day ×26days)
Overtime Rates	Normal Days: Salary ×1.5 Sunday: Salary × 2 Public Holiday: Salary × 3
Minimum Guaranteed Salary	RM 750.00
Normal Working Hours	8 hours/Day
Normal working Days	26days/ month
Medical Benefits	Shall be provided by the Employer in accordance with the Malaysian Labour Law including annual medical examination as required by the Immigration Department.
Accommodation & Security	Shall be provide near the working area free of charge by the employer with the supply of electricity & water, basic cooking utensils and bedding, Security must be provide to all workers. Especially for female workers, female warden must be provided round the clock.
Transportation	Shall be provide by the employer
Insurance (FWCS)	Provide by employer under foreign Workers Compensation Scheme (FWCS)throughout the employment period
Bank Guarantee	Payable to Immigration Department of Malaysia with validity of 18 months, RM750 per person (by the employer)

Job Guarantee

We guarantee that the workers will be employed with the principal company, with whom we have entered into an agreement, for the whole contract period. Due to unforeseen reason, if the principal company is unable to provide jobs to the workers, this company still pays the workers a minimum salary of RM 546.00 per month.

Thank you.

Your faithfully,

..... Sdn. Bhd.

.....

Director

NRIC No.: Company's Chop