

COMPANY LETTERHEAD

Date:.....

(SPECIMEN) EMPLOYMENT CONTRACT

This agreement is made between (Your company)..... hereinafter called the first party the Employer and **M/s. Hope International (P) Ltd., License no.: 857/066/067, P.O. Box: 8536, Kathmandu Nepal** hereinafter called in second party the Employee have agreed to work under the following terms and conditions:

Name of Employee :

Passport No. :

Nationality : Nepali

1.	Profession:
2.	Basic Salary:
3.	Period of Contract:	
4.	Probation period:	
5.	Working hours/ day:	
6.	Overtime:	According to company rule
7.	Accommodation:	
8.	Transportation:	
9.	Medical/ Sick Leave:	As per country's labour law
10.	Leave benefits:	According to company rule
11.	For the termination of employment and final settlement	As per country's labour law
12.	Provision in regard to renewal of contract	As per country's labour law
13.	Provision in regard to compensation	As per country's labour law
14.	Arbitration/ Mode of settlement of disputes	As per country's labour law

In case of Death:

In the event of death the employee body will be repatriated at the company's expenses and insurance compensation will be provided and end of the determined in according to the law of the land.

Any other terms and conditions not mentioned in this contract will be governed by the labour laws of the employment country.

For and on behalf of

NAME & STAMP OF THE COMPANY

Name of Authorized person
Designation

Name of candidate
Designation

Note (A): (Employment Agreement should be attested in the country of employment by The Chamber of Commerce & Ministry of Foreign Affairs.)